

HONEY GROVE LIBRARY & LEARNING CENTER

I agree to obey all the rules and regulations of the Honey Grove Library & Learning Center, to pay promptly all fines charged against me, for the injury or loss of materials and to give immediate notice of any change of address, phone number or email. I understand that failure to comply with library rules and regulations may result in termination of my borrowing privileges. I also understand that if the library's attempt to recover overdue materials and/or unpaid fines or fees fails, the library shall then contact authorities for their assistance in recovery of materials and payment of fines.

ASK to see library policy for complete rules, policy and regulations.

Name: _____

Date of Birth: _____

Driver's License or I/D: _____

Address: _____

City: _____ **State:** _____

Zip: _____

Place of Employment: _____

Or School Attended: _____

Work Phone: _____ **Cell Phone** _____

Home Phone: _____ **Preferred: Cell** ___ **Home** ___ **Work** ___

E-mail Address: _____

Adult Responsible (if under 17): _____

Signature: _____

See Reverse for Internet Policy

Honey Grove Library & Learning Ctr Computer & Internet Use & Safety Policy

Honey Grove Library is committed to serving the information and lifelong learning needs of all its patrons. Providing access to computers and the internet provides the opportunity to enhance our existing Collection by connection to information networks from around the world.

Disclaimer:

- The Library has no control over the information accessed through the internet and cannot be held responsible for its content. Users are responsible for materials that are accessed through the internet.
- The library assumes no responsibility for any direct or indirect damages arising from the use of its connection to internet services or any other damages incurred from use of the internet or library computers.
- Instant Messaging, chatting or other forms of direct instant communication is discouraged – but not prohibited.

Computer and Internet Use Policy:

- Access time will be limited to 1 hour, unless determined otherwise by authorized staff.
- E-mail may be sent and received if users have their own e-mail account.
- Multiple family members will be allowed to use the computers at the same time, but only according to availability of computers to other users.
- Parents/guardians of internet users under the age of 17 must sign a policy acceptance form before their children are allowed to use the library computers. Parents must understand that the library staff cannot monitor or provide supervision as children explore the internet. Responsibility for what minors may read or view on the internet rests with their parents or guardians.

Printing:

A per page fee will be charged for printing from library computers. Patrons must pay for all pages they print, therefore, patrons need only print pages they are willing to pay for.

Unacceptable Use of Computers and Workstations:

Use of the computers and internet is a privilege, not a right. Only materials that are acceptable by local community standards will be allowed. Any inappropriate use will result in cancellation of this privilege.

Inappropriate use of the computers and internet includes, but is not limited to:

- Any action which destroys, alters, prevents or interferes with computer based information.
- Unauthorized tampering with computer hardware or software.
- Storage of data to anything other than a storage device purchased from the library or approved by the library.
- Violation of software license agreements and copyright laws.
- Violation of another user's privacy.
- Any action which seeks to defraud or obtain money or other valuables by false representation.
- Using the library's internet connection for commercial purposes.
- Sending, receiving or displaying text or graphics that may be construed as obscene, vulgar, profane or indecent.
- Use of personal software programs or personal storage devices is prohibited on the library computers unless permission is given by the authorized library staff.

Any violation of the Computer and Internet Safety Policy may subject the user to suspension of all computer use for one (1) week for the first offense and unpaid fines/fees or lost/damaged items may cause restriction from computer use.

Library staff may restrict, revoke or refuse use of library computers at their discretion.

Adult Signature: _____

Granting Permission for: _____